



INVITATION FOR SEALED QUOTATION

MAHALAXMI MUNICIPALITY KAMALPOKHARI, LALITPUR

Name of the Office: **Mahalaxmi Municipality**

Address of the Office: **Kamalpokhari, Lalitpur**

Invitation for Sealed Quotation for the procurement of Sanitary Pad

Sealed Quotation No: **GON/G/SQ/Lalitpur/Mahalaxmi/01/077/78**

Date of first Publication: **2077/09/10**

1. The **Mahalaxmi Municipality Kamalpokhari Lalitpur** invites sealed quotations from registered Suppliers for the supply, delivery of **Sanitary Pad**.
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of **Mahalaxmi Municipality, Kamalpokhari Lalitpur, mahalaxmimun@gmail.com, 01-5203592**.
3. A complete set of Bidding Documents may be purchased from the office **Mahalaxmi Municipality Kamalpokhari Lalitpur** by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs. 1000.00 till **2077/09/24** during office hours.
For Bid document purchase purpose: Name of the bank: **NIC Asia Bank LTD**.
Name of office: **GA-1-1(Antarik Rajashwa Khata)**, Mahalaxmi Nagarpalika,; **0262050029242002**
4. Sealed bids must be submitted to the office **Mahalaxmi Municipality Kamalpokhari Lalitpur** by hand on before **12:00PM** on **2077/09/25**. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at **2077/09/25 at 01:00PM** at the office of **Mahalaxmi Municipality Kamalpokhari Lalitpur**. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of **30,000.00 (thirty thousand rupees only)** which shall be valid for 30 days beyond the validity period of the bid. If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No. **26CA051889952407** of name **GA-3, Mahalaxmi Nagarpalika at NIC Asia Bank Ltd, Gwarko, Lalitpur** and submit the receipt of the deposited amount of cash along with the Sealed Quotation.
6. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
7. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.
8. The Technical Specification of the sanitary Pad must meet the criteria specified by Sanitary Pad (Distribution and Management) Directives 2076, which is available with the Bid Document.

Chief Administrative Officer